

# artKYOTO 2019

## Galleries: Application

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**artKYOTO Preparatory Committee**

Iikuradai bldg.4F, 1-9-12 Azabudai, Minato-ku, Tokyo 106-0041

e-mail: [gallery@artkyoto.jp](mailto:gallery@artkyoto.jp)

<https://artkyoto.jp>

Organizer: Kyoto City / Art Tokyo Association / DENTSU INC. / Dentsu Live Inc.

Dates and Hours: Friday, 6 September – Monday, 9 September, 2019 (4days)

Private View Friday 6-Sep 4pm-9pm

Public View Saturday 7-Sep 11am-8pm

Sunday 8-Sep 11am-8pm

Monday 9-Sep 11am-5pm

Venues: NIJO-JO Castle(Former Imperial Villa)

Daidokoro & Okiyodokoro Kitchen / Southeast Watchtower

541, Nijojo-cho, Nijo-dori Horikawa Nishi iru, Nakagyo-ku, Kyoto

Exhibitors: Total: approximate 30 galleries



#### ◇ Eligibility:

Only “commercial art galleries” dealing with antiques, crafts, modern, contemporary art (including paintings, sculptures, installations, prints, photography, and digital art) are qualified.

Any individual artists / curators or gallery who rent its space does not qualify.

#### ◇ Booth Size and Price:

Size (unit) ※1	Price (excude tax)
9.0 m <sup>2</sup> (1.0units)	JPY 650,000
13.5 m <sup>2</sup> (1.5units)	JPY 875,000
18.0 m <sup>2</sup> (2.0units)	JPY 1,100,000
22.5 m <sup>2</sup> (2.5units)	JPY 1,325,000
27.0 m <sup>2</sup> (3.0units)	JPY 1,550,000
22.5 m <sup>2</sup> (3.5units)	JPY 1,775,000
36.0 m <sup>2</sup> (4.0units)	JPY 2,000,000
40.5 m <sup>2</sup> (4.5units)	JPY 2,225,000

\*The booth size includes the thickness of the panels.

◇ **Application Procedures:**

Please fill out the required fields of the application form online. After complete your application, print out, sign, and send it to artKYOTO **Preparatory Committee**.

Please note that supporting materials (such as the pictures of planned artworks, the artist information, your exhibit plan at artKYOTO 2019) should be submitted with your application.

If you apply to the fair for the first time, please also submit your gallery information.

(i.e. representative artists, fair participation records, exhibition photos in your gallery space.)

The submission of the scanned copy of your application by email could be acceptable.

**[ Galleries Application deadline :Wednesday, Mar 6th, 2019 ]**

All applications must be accompanied by completed documentation  
and submitted by the stipulated deadlines.

◇ **Application Schedule:**

2019	January 31 <sup>st</sup> (Thu)	.....	Application opens
	March 6 <sup>th</sup> (Wed)	.....	Application deadline
	By the end of March	.....	Notification of application result

◇ **Inquiries:**

artKYOTO Preparatory Committee

4F, 1-9-12 Azabudai, Minato-ku, Tokyo 106-0041 Japan  
e-mail: gallery@artkyoto.jp

To artKYOTO Preparatory;

Requested Booth Size: \_\_\_\_\_ (units) × 9 m<sup>2</sup>

\*Applicants can request a booth size per 0.5 unit (starting from 1 unit size)

Participation Fee: 【 \_\_\_\_\_ square meters : ¥ \_\_\_\_\_ 】 (including 8% tax)

The participation fee Includes: PR activities conducted by Art Fair Tokyo / VIP cards / IDAY passports / Exhibitors Tags / Gallery information publication at the Art Fair Tokyo official website.

The occupation of the Inside of the booth (with the walls) / the fixed number of spotlights / fascia name board

\*The booth size includes the thickness of panels.

Gallery name: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_ City: \_\_\_\_\_

Street and building: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address (if it differs from the above): \_\_\_\_\_

Corporate Name: \_\_\_\_\_

Name of representative of the corporation: \_\_\_\_\_

Name of gallery director: \_\_\_\_\_ Branch: (a # of branches) \_\_\_\_\_

City / Country where the branches locate: \_\_\_\_\_

Website: \_\_\_\_\_

List of Artists / Artworks represented by the gallery (up to 20):  
\_\_\_\_\_  
\_\_\_\_\_Other Art Fairs you have participated the last 3 years: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact person email: \_\_\_\_\_

Name of the artists (or artworks) you plan to exhibit at A: artKYOTO2019  
\_\_\_\_\_Genre:  Antiques  Modern  Contemporary  Crafts  Others: ( \_\_\_\_\_ )Form:  2D  3D**Please read and sign the agreement on the next page.**

※With "Galleries: Application and Assent Form", please send some images of the artworks you plan to exhibit at artKYOTO 2019 to artKYOTO Preparatory Committee. If it is possible, please send your booth layout plan also.

※You may submit a scanned copy of the application by email. <gallery@artkyoto.jp>

## Exhibition Regulations

### 1. (Application)

Applicants shall use Web Application Form and follow its instructions or accurately fill in the 'Application and Assent Form' (hereinafter referred to as 'Application Form'), attach necessary reference and send them with effective signature and seal by post before the deadline (March 6th, 2019) to artKYOTO Preparatory Committee Association (hereinafter referred to as 'Organizer').

### 2. (Exhibition Examination)

The Organizer shall carry out the examination of the application forms and decides the exhibitors and booth location. (The Organizer shall not release the contents of the examination.)

### 3. (Approval of Exhibition Agreement)

After the application examination by the Organizer, The Certificate of Exhibit Approval will be sent to the exhibitors and at that point the Examination Agreement of the 'artKYOTO 2019' shall be approved between the Organizer and the Exhibitors and this Exhibition Agreement, Exhibition Cost, Booth Location decided by the Organizer and Exhibition Period shall automatically agreed. The Exhibitors shall not raise any objection to the Organizer's decided matters such as the place and the size of the booth.

### 4. (Obligations of Exhibition)

Applicants shall be the Exhibitors after the approval of the Exhibition Agreement and shall be responsible to follow the Exhibition Agreement (including this agreement) and exhibit at 'artKYOTO 2019'. The Exhibitors shall carry out their sales activity under their own names.

### 5. (Instructions and Related Events)

The Exhibitors shall observe the Organizer's instructions on the occasion of the execution and operation of 'artKYOTO 2019' and participate, cooperate with the related events as much as possible.

### 6. (Arrangement and Others)

The Exhibitors shall arrange, display and sell on their own expense at the exhibit spaces (booths) decided by the Organizer, but shall not conduct hazardous and annoying acts for the Organizer and others. (Especially fire, dangerous chemical and objects are prohibited.)

### 7. (Prohibition of Transfer and Others)

The Exhibitors shall not sublet, sell, transfer, exchange or license their part or whole exhibit space to neither other exhibitors nor third party.

### 8. (Payment of Exhibit Fee)

The Exhibitors shall pay the Registration Fee 200,000 yen and Booth Fee with consumption tax to the Organizer by the date appointed in the Certificate of Exhibit Approval by paying into the following bank account. Money transfer fee shall be paid by the Exhibitors.

Account Name: artKYOTO Preparatory Committee  
Name of Bank: Mitsubishi UFJ Bank  
Branch Name : Kyoto  
Branch Number : 431  
Account : Saving Account  
Account No : 3753106

### 9. (Cancellation Request from Exhibitors)

In case of the Exhibitors request a cancellation, they shall pay the following penalty with no exceptions, regardless of the reasons.

Cancellation after the time that Certificate of Exhibit Approval has been sent to May 31<sup>st</sup>, 2019: 50% of the Total Participation Fee (JPY 200,000 + Booth Fee + tax).

Cancellation after June 1<sup>st</sup>, 2019: 100% of the Total Participation Fee

### 10. (Order of Withdrawal)

The Organizer may request an improvement before or during the Exhibition in case of the following hazardous and annoying acts were carried out by the Exhibitors, and if the Exhibitors will not follow, the Organizer may immediately stop the concerned deed or order the withdrawal of the display. (1) Hazardous acts (especially fire, dangerous chemical and objects) (2) annoying deeds to other Exhibitors and attendees at the aisle between booths (3) other deeds and display which lacks dignity and are socially unacceptable

### 11. (Exemption)

The Organizer shall not be responsible at all for the accidents, injuries, thefts, damages due to the arrangements and installations of the Exhibitors.

### 12. (Withdrawal)

After the period of 'artKYOTO 2019', the Exhibitors shall immediately withdraw their arrangements and display with their own responsibilities and expenses and hand over the exhibit spaces to the Organizer in original condition. The Organizer is able to withdraw the Exhibitors' arrangements and displays in case the Exhibitors do not remove spontaneously and charge the expenses to the Exhibitors.

### 13. (Cancellation and Damage Compensation)

The Organizer may cancel the Exhibition Agreement between the Exhibitors in case of the following cases. In these cases, damage compensation claim from the Organizer to the Exhibitors cannot be prevented.

- (1) In case of deed to damage the Organizer's credibility.
- (2) In case of danger and nuisance to the Organizer and attendees.
- (3) In case of disobedience to the Organizer's instructions.
- (4) In case of selling stolen goods, copyright infringements and other deeds fall under offenses.
- (5) In case of violation of provisions of this Agreement.
- (6) If the Exhibitor is or related to an antisocial forces.
- (7) In case the confidential relationship between the Organizer and the Exhibitors is violated.
- (8) Other reasons that are difficult to continue the Exhibition Agreement between the Organizer and the Exhibitors.

### 14. (Insurance)

The Exhibitors shall consider a necessary insurance with their own responsibilities and expenses.

### 15. (Governing Law and Exclusive Jurisdiction)

Governing law to regulate the legal relations between the Organizer and the Exhibitors shall be the Japanese law and the jurisdiction court shall be Tokyo District Court.

*I will assent to the above regulations and apply to exhibit for 'artKYOTO 2019'.*

Name of the corporate body:

Date:

Signature and seal of the representative:

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