



artKYOTO2020 Galleries Section Application

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Art Tokyo Association
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Jul 20, 2020

artKYOTO2020
Thursday, November 5 - Sunday, November 8, 2020

Application Deadline for the Sector Galleries
Friday, August 28, 2020

General Overview

【Organizer】 artKYOTO Executive Committee (City of Kyoto / Art Tokyo Association / Dentsu Inc.)

【Planning and Production】 artKYOTO Living History Production Committee

【Dates】 Thursday, November 5 - Sunday, November 8, 2020

《Preview》	Thursday, November 5	
	Press View	13:00~14:00
	Private View	14:00~16:00
	Vernissage	16:00~20:00
《Public Opening》	Friday, November 6	11:00~20:00
	Saturday, November 7	11:00~20:00
	Sunday, November 8	11:00~17:00

【Venue】 NIJO-JO Castle (Former Imperial Villa) Daidokoro & Okiyodokoro Kitchen / Southeast Watchtower
(541, Nijojo-cho, Nijo-dori Horikawa Nishi iru, Nakagyo-ku, Kyoto)

【Sector】 Galleries: The general sector for established commercial galleries and art dealers (approx. 30 galleries)

Outline of the sector Galleries

Galleries is the main section of artKYOTO, featuring the finest commercial galleries and dealers that present artworks from ancient to contemporary. Showcasing a wide range of arts in an intermixed manner, the section aims to provide a fresh perspective across genres, fields, and disciplines to the visitors.

The artKYOTO Selection Committee screens and decides the exhibitors for this sector based on their applications.

【Booth size and participation fee】

【Participation fee = Registration fee JPY 200,000 + Booth fee (JPY 450,000 per unit) +VAT】

No. of Units	Sqm ^{*1}	Price (Incl. VAT)	No. of Spotlights
1	9.0m ²	JPY 715,000	3
1.5	13.5m ²	JPY 962,500	5
2	18.0m ²	JPY 1,210,000	6
2.5	22.5m ²	JPY 1,457,500	8
3	27.0m ²	JPY 1,705,000	9
3.5	31.5m ²	JPY 1,952,500	11

*1 Actual measurements may vary depending on booth locations and shapes as well as construction work on the day of installation.
Applicants are unable to select booth location or shape.

< Participation package >

- Entire space within booth as well as perimeter walls (inner side)
- Basic stand lighting (please refer to the above chart for the details)
- Exhibitor signboard
- Listing in artKYOTO special online catalogue
- VIP cards
- Admission tickets
- Exhibitor's badge
- Promotional material

Application Guidelines

To apply for Galleries, please complete the online form through the artKYOTO2020 website. Once submitted, a PDF file will be sent to the registered email address. Please sign and stamp it, and then send it back to the following address by the deadline.

※If applying online is not possible, please download the form and fill it out.

Application page: <https://artkyoto.jp/news/39>

※Applications will not be accepted in either of the following cases:

- When the applicant is an individual artist or curator
- When the applicant is operating a rental space in their gallery

【To be returned by email】

Applying through Online:

① signed and stamped assent form (the form will be sent to the registered email address)

Applying with hand-written form:

- ① signed and stamped application and assent form (please submit page 3-6 of this form)
- ② materials related to the artists and artworks planned for your presentation at artKYOTO2020 (please refer to page 5 for further details)

Application Deadline for the sector Galleries : Friday, August 28, 2020



CONTACT

artKYOTO Living History Production Committee

Gallery Relations

Ikuradai Bldg. 4F, 1-9-12 Azabudai, Minato-ku, Tokyo 106-0041

Tel. +81-3-5797-7912 / Fax. +81-3-5797-7913 e-mail: gallery@artkyoto.com

General information

【Gallery Name】	
【Exhibitor Name】 (※If different from above)	
【Director Name】	

【Address 1】	TEL	Email	@
【Address 2】 (※If any additional exhibition spaces different from the above)	TEL	Email	@
【Address 3】 (※If any additional exhibition spaces different from the above)	TEL	Email	@

【Short history of your gallery】 (250 words maximum)

【Represented artists】

Artist Name	Place of Birth	Year of Birth and Death

【Gallery Exhibition History】

Dates		Title	Exhibited artists
2019	Month		
2020	Month		

【Art Fair Participation】

Year	Art Fair
2018	
2019	
2020	

To artKYOTO Exective Committee

Requested booth size	_____	Units
Participation fee	【 m ² :	Japanese Yen】 ※Tax incl.

Items Included in Exhibitor Fees

Entire space within booth as well as perimeter walls (inner side)/Basic stand lighting (please refer to the above chart for the details)/Exhibitor signboard/Listing in artKYOTO special online catalogue/VIP cards/Admission tickets/Exhibitor's badge/Promotional material

*Actual measurements may vary depending on booth locations and shapes as well as construction work on the day of installation. Applicants are unable to select booth location or shape.

【Your booth project for artKYOTO2020】

【Theme, title】	
【Description】 (150 words maximum)	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

【Artists exhibited in your project】 (Please submit a biography of each artist exhibited in your project along with the application form)

Name of Artist	Place of Birth	Year of Birth and Death

【Artworks exhibited in your project】

(Up to 6 artworks, please submit the caption information of the artworks (e.g. artist name, work title, production year, medium, size, edition (if applicable), credit information) along with the application form)

【Company name】		【Year Founded】	
【Owner】		【Address】	
【TEL】	— —		
【FAX】	— —		
【HP】			
【Email】	@		
【Contact person's name】		【Email】	@
		【Direct phone number (mobile)】	— —

Exhibition Regulations

1. (Application)

Applicants shall use Web Application Form and follow its instructions or accurately fill in the 'Application and Assent Form' (hereinafter referred to as 'Application Form'), attach necessary reference and send them with effective signature and seal by post before the deadline (August 28, 2020) to artKYOTO Executive Committee (hereinafter referred to as 'Organizer').

2. (Exhibition Examination)

The Organizer shall carry out the examination of the application forms and decides the exhibitors and booth location. (The Organizer shall not release the contents of the examination.)

3. (Approval of Exhibition Agreement)

After the application examination by the Organizer, The Certificate of Exhibit Approval will be sent to the exhibitors and at that point the Examination Agreement of the 'artKYOTO2020' shall be approved between the Organizer and the Exhibitors and this Exhibition Agreement, Exhibition Cost, Booth Location decided by the Organizer and Exhibition Period shall automatically agreed. The Exhibitors shall not raise any objection to the Organizer's decided matters such as the location and the size of the booth.

4. (Obligations of Exhibition)

Applicants shall be the Exhibitors after the approval of the Exhibition Agreement and shall be responsible to follow the Exhibition Agreement (including this agreement) and exhibit at 'artKYOTO2020'. The Exhibitors shall carry out their sales activity under their own names.

5. (Instructions and Related Events)

The Exhibitors shall observe the Organizer's instructions on the occasion of the execution and operation of 'artKYOTO2020' and participate, cooperate with the related events as much as possible.

6. (Arrangement and Others)

The Exhibitors shall arrange, display and sell on their own expense at the exhibit spaces (booths) decided by the Organizer, but shall not conduct hazardous and annoying acts for the Organizer and others. (Especially fire, dangerous chemical and objects are prohibited.)

7. (Prohibition of Transfer and Others)

The Exhibitors shall not sublet, sell, transfer, exchange or license their part or whole exhibit space to neither other exhibitors nor third party.

8. (Payment of Exhibit Fee)

The Exhibitors shall pay the Registration Fee 200,000 yen and Booth Fee with consumption tax to the Organizer by the date appointed in the Certificate of Exhibit Approval by paying into the following bank account. Money transfer fee shall be paid by the Exhibitors.

Account Name: Art Tokyo Association
Name of Bank : Mizuho Bank
Branch Name : Ginza
Branch Number : 035
Account : Saving Account
Account No : 4073528

9. (Non-repayability of Exhibit Fee)

The Exhibitors acknowledge and agree that all fees payable under this Exhibition Agreement shall not be refundable or repayable under any circumstances, including but not limited to the cancellation of this Exhibition Agreement, for any reason.

10. (Cancellation by Exhibitors)

Exhibitors may cancel this Exhibition Agreement, provided that: 1) all Exhibit Fee shall be fully earned once paid and shall be non-refundable under any circumstances; and 2) if Exhibit Fee is not fully paid, Exhibitors shall be still responsible for the following amount of Exhibit Fee regardless of reasons:

- a) cancellation (after the Certificate of Exhibit Approval has been sent to Exhibitors and) on or before 2020/09/30: 50% of the Exhibit Fee
- b) otherwise: 100% of the Exhibit Fee.

11. (Order of Withdrawal)

The Organizer may request an improvement before or during the Exhibition in case of the following hazardous and annoying acts were carried out by the Exhibitors, and if the Exhibitors will not follow, the Organizer may immediately stop the concerned deed or order the withdrawal of the display. (1) Hazardous acts (especially fire, dangerous chemical and objects) (2) annoying deeds to other Exhibitors and attendees at the aisle between booths (3) other deeds and display which lacks dignity and are socially unacceptable

12. (Exemption)

The Organizer shall not be responsible at all for the accidents, injuries, thefts, damages due to the arrangements and installations of the Exhibitors.

13. (Withdrawal)

After the period of 'artKYOTO2020', the Exhibitors shall immediately withdraw their arrangements and display with their own responsibilities and expenses and hand over the exhibit spaces to the Organizer in original condition. The Organizer is able to withdraw the Exhibitors' arrangements and displays in case the Exhibitors do not remove spontaneously and charge the expenses to the Exhibitors.

14. (Cancellation and Damage Compensation)

The Organizer may cancel the Exhibition Agreement between the Exhibitors in case of the following cases. In these cases, damage compensation claim from the Organizer to the Exhibitors cannot be prevented.

- (1) In case of deed to damage the Organizer's credibility.
- (2) In case of danger and nuisance to the Organizer and attendees.
- (3) In case of disobedience to the Organizer's instructions.
- (4) In case of selling stolen goods, copyright infringements and other deeds fall under offenses.
- (5) In case of violation of provisions of this Agreement.
- (6) If the Exhibitor is or related to an antisocial forces.
- (7) In case the confidential relationship between the Organizer and the Exhibitors is violated.
- (8) Other reasons that are difficult to continue the Exhibition Agreement between the Organizer and the Exhibitors.

15. (Insurance)

The Exhibitors shall consider a necessary insurance with their own responsibilities and expenses.

16. (Governing Law and Exclusive Jurisdiction)

Governing law to regulate the legal relations between the Organizer and the Exhibitors shall be the Japanese law and the jurisdiction court shall be Tokyo District Court.

revised in April, 2020

By signing below, the exhibitor confirms the artKYOTO Exhibition Regulations and applies for the artKYOTO2020.

Date:

 [Company/Exhibitor Name]

 [Signature and Stamp (mandatory)]